1. use a DTP software to design the following *Nrk*   (36mks)

St. Mary's Enterprise
Narok.
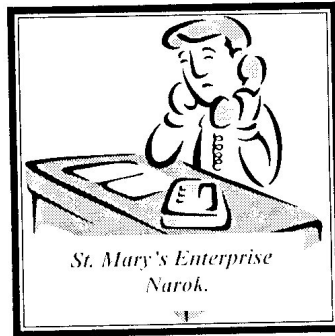
Company name:……………………………………………………… **TITLE** ………………

Address: ………………………………….

Ship to: ………………………………………………………………… **VENDOR**

PURCHASE ORDER NUMBER		ORDER DATE			CONTRACT *Nrk*	
REFERENCE TERMS		SHIP VIA				
Item	Quantity	Unit	Description	Unit price	Extension	Date required
			TOTAL			

Signature _____ Date_____

b)   (i) Fit four copies of the design into a single page   (8mks) *Nrk*

        (ii) Include a page header with your name and index number   (4mks) *Nrk*

c)   Print the document   (2mks) *Nrk*